

**SECTION 01530**  
**SITE ACCESS AND SECURITY**

**PART 1. GENERAL**

- 1.1 The Site of the Work is a controlled access area. As such, there are strict controls over access to OWNER'S facilities. All vehicles entering OWNER'S facility are subject to periodic searches and inspections. A request for entry into OWNER'S facility shall constitute an agreement by the vehicle occupant and /or owner to these conditions.
- 1.2 The work to be performed under this Section shall consist of providing, installing, maintaining, relocating, and removing temporary site access fencing/barriers and also compliance with OWNER access requirements as detailed on the Drawings and as required by the Specifications.
- 1.3 Notification of the work commence date and application for access permission from the KUB department having jurisdiction over the facility is the responsibility of CONTRACTOR. CONTRACTOR shall provide a minimum of 48 hours notification through the Resident Project Representative of required access into OWNER-occupied areas of the facility.
- 1.4 The Work to be performed under this Section will conform to OWNER'S security requirements and shall be subject to local codes, policies, and regulations of the agency and/or department having jurisdiction over the area where the Work is performed.

**PART 2. PRODUCTS**

- 2.1 All signage, channeling devices, temporary fencing, lighting devices, and other security control devices shall conform to the design requirements contained in the Contract Documents which specifically govern such features as size, location, composition, use of symbols, etc.

**PART 3. EXECUTION**

**3.1 CONTRACTOR'S USE OF PREMISES**

- A. Before construction activities commence CONTRACTOR shall erect temporary fencing and other physical barriers to mark off and confine his construction activities including the storage of materials and equipment to specific areas as outlined by the Drawings. Such areas shall include all work areas, storage and lay down yards, vehicle

- and equipment parking areas, office areas, employee break areas, employee sanitation facilities, etc.
- B. Construction operations including movement and storage of materials and equipment shall be restricted to areas of the Site as shown on the Drawings or as mutually agreed upon with OWNER and shall be conducted in such a manner as not to block access to OWNER occupied areas or to obstruct routine plant operations without prior consent of OWNER.
  - C. Construction vehicle traffic and the operation of construction equipment shall be confined to areas required by the performance of the Work and shall be carefully supervised and controlled to avoid damage to existing structures and facilities. All CONTRACTOR personnel's vehicles shall park in an area as designated by OWNER and in no case shall they park in areas used by OWNER personnel. Any vehicle parked in other than designated areas is subject to towing.
  - D. CONTRACTOR and Subcontractor personnel shall confine their activities to designated work and break areas. Personnel shall not enter OWNER-occupied areas or operational areas of the plant without OWNER'S prior consent. Personnel found wandering in unauthorized areas may be dismissed from the Work and restricted from access to the facility at the sole discretion of OWNER.
  - E. For material and equipment deliveries CONTRACTOR shall ensure all deliveries are routed via the designated entry point. CONTRACTOR is cautioned to instruct suppliers concerning the exact location/address for deliveries and the title of the Project. CONTRACTOR shall provide the Resident Project Representative advance notice of deliveries so as to coordinate delivery times with the OWNER's security personnel. CONTRACTOR shall insure deliveries occur while their personnel are present at the site. Neither OWNER nor its security personnel will accept and sign for deliveries of CONTRACTOR material and equipment.
  - F. CONTRACTOR and his Subcontractor(s) are solely responsible for security of their tools, materials, equipment, supplies, etc. OWNER'S roving security patrols will monitor the site periodically but OWNER assumes no responsibility or liability for security of CONTRACTOR's work areas or other items of the Work.

### 3.2 PERSONNEL BADGES AND VEHICLE PASSES

- A. CONTRACTOR management and supervisory personnel assigned to the Site shall apply for and obtain OWNER-supplied access badge by submitting the application contained herein as exhibit A. CONTRACTOR may direct Subcontractor supervisory personnel to likewise obtain said badge as might be required for the coordination of the work. Once an application is approved by OWNER-supplied badges may be obtained

- from OWNER'S Human Resource department at 4505 Middlebrook Pike, M-F, 8:30AM – 3:00PM.
- B. CONTRACTOR shall insure a sufficient number of badged personnel are present as required to provide continuous oversight and supervision of non-badged personnel. Badged personnel shall be present and available at all times that the Work is being conducted at the Site. In the event a badged employee of CONTRACTOR terminates employment or is no longer assigned to the Site the badge shall be returned to the Resident Project Representative immediately. OWNER will assess a charge of \$100.00 to the final Application for Payment for each badge not returned by CONTRACTOR.
  - C. Badges are only valid during Normal Work Hours as defined by the General Conditions of the contract. In the event CONTRACTOR needs to work during times other than normal work hours, 24-hour notification shall be provided to OWNER or the Resident Project Representative.
  - D. All CONTRACTOR or Subcontractor vehicles entering the operational plant area shall have a vehicle access tag hanging from the rear view mirror. Personal vehicles of CONTRACTOR or Subcontractor employees shall not enter the operational plant area as defined by the site plan. All vehicle drivers in said plant area shall have a valid driver's license including any special class or endorsement for the type of vehicle they are operating. Vehicle passes are valid only during Normal Work Hours unless OWNER issues prior consent.
  - E. Material suppliers will not be issued vehicle passes but will require an escort by CONTRACTOR personnel to the appropriate storage location or lay down yard. Material suppliers entering the operational plant area will require an escort by a badged CONTRACTOR employee.
  - F. Entry prerequisites for the operational plant area may change without prior notification due to national or local threat situations. Should this occur the Resident Project Representative will notify CONTRACTOR as soon as possible.

### 3.3 CONSTRUCTION PARKING CONTROL

- A. Control parking of construction personnel's vehicles and construction equipment to prevent interference with public traffic and public access to private drives, parking areas, sidewalks, residences, etc.
- B. Prevent parking on or adjacent to side streets or in non-designated areas. CONTRACTOR at his expense will repair vehicle damages to private or public property caused by CONTRACTOR or his personnel.



- C. Schedule and coordinate delivery and off-loading of materials so as to not interfere with traffic outside of CONTRACTOR’S designated work zone or storage yard.

PART 4. MEASUREMENT AND PAYMENT

- 4.1 All expenses incurred by the CONTRACTOR or his Subcontractor(s) for Site Access and Security shall be considered an incidental part of the Work and shall be included in the Contract Price for the Work.

EXHIBIT A

CONTRACTOR SECURITY CLEARANCE APPLICATION

1. Name Last _____ First _____ Middle _____ Aliases _____ Nickname _____ Address _____ Social Security No. _____ Date of Birth _____ Driver’s License No. _____ State _____ Height _____ Weight _____ Color Hair _____ Color Eyes _____		
2. Employer _____ Date Hired _____ Supervisor or Site Foreman _____		
3. Please provide all addresses for the last 5 years along with the dates you lived at those addresses: _____ _____ _____ _____ _____		
4. Criminal History: Have you been convicted or found not guilty, by reason of insanity, of any of the following offenses in the last 7 years?		
	YES	NO
Involvement in any act of sabotage, espionage, treason, terrorism, or sedition?		



**KNOXVILLE UTILITIES BOARD**  
**STANDARDS AND SPECIFICATIONS**

Sexual behavior of a criminal nature?		
Deceptive or illegal financial practices such as embezzlement, employee theft, check fraud or income tax evasion?		
Alcohol related incidents such as driving under the influence, public intoxication?		
Improper or illegal involvement with illegal or prescription (controlled) drugs?		
Unlawful possession, use, sale, distribution, or manufacture of an explosive or weapon?		
Criminal conduct such as murder, assault, kidnapping, extortion, armed robbery or arson?		
Any crime classified as a felony under the laws of any state?		

Provide dates and locations below for all "YES" answers to item 4:

I certify that the statements and information on this application are true and correct to the best of my knowledge. I release KUB to conduct a background check of the information included on, but not limited to, this form and also authorize KUB to request, receive, and verify from any source all information given in this application, except as specified, and hereby release all parties from any liability that may result from furnishing such information to KUB.

\_\_\_\_\_  
Signature of person completing application

\_\_\_\_\_  
Date

I have reviewed this application and recommend the applicant be granted a security clearance and issued keys, badges, or parking permits or granted access as needed, pending confirmation of the information on, but not limited to, this form.

\_\_\_\_\_  
Signature of Person Representing the CONTRACTOR

\_\_\_\_\_  
Date



# A ACCESS BADGE & PARKING TAG AGREEMENT

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I \_\_\_\_\_ acknowledge receipt of a KUB access control badge and parking tag (strike if not applicable) and agree to the following conditions, including the possible payment of the replacement cost of another badge.

- 1.) **This badge and parking tag remain the property of KUB and will be given to a Security representative should I leave the employment of KUB or the contract firm conducting business with KUB or said contract expires or is terminated.**
- 2.) No pins, badges, etc. may be attached because of damage to the badge due to penetration.
- 3.) The initial badge has been provided at no cost. If the initial badge is lost or stolen, a replacement badge may result in payment of the replacement cost of the badge not to exceed \$10.00.
- 4.) Badges that must be replaced due to normal wear will be replaced at no cost. The old badge must be given to KUB Security at the time of replacement.
- 5.) Badges and parking tags may not be loaned to any other person for any reason nor be used to allow any unauthorized persons to enter KUB premises.
- 6.) The badge (picture side out) and parking tag must be prominently displayed while on KUB property or while performing duties directly related to employment with KUB as an employee or contractor.
- 7.) Badges or parking tags that are lost or stolen must be reported immediately to KUB Security.
- 8.) Violation of any of these directives may result in termination of employment as an employee or contractor with KUB.

SIGNATURE	DATE	COMPANY
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Initial Badge                      Issue Date \_\_\_\_\_ Number \_\_\_\_\_

Initial Parking Tag                      Issue Date \_\_\_\_\_ Number \_\_\_\_\_

Note: Badge and Parking Tag Numbers may change. Refer to Security database for current numbers.

END OF SECTION