

APPENDIX C

**KNOXVILLE UTILITIES BOARD
COMPLAINT OF DISCRIMINATION FORM**

NOTE: KUB requests the following information to help process your complaint. If you need help completing this form, please request it.

1. Complainant

Name: _____

Street Address: _____

City, State, Zip Code: _____

Telephone: Home _____ Business _____

2. Person claiming discrimination (if someone other than the Complainant)

Name: _____

Street Address: _____

City, State, Zip Code: _____

Telephone: Home _____ Business _____

3. Are you represented by an attorney for this complaint?

Yes _____ No _____

If yes, please complete the following:

Attorney's Name: _____

Street Address: _____

City, State, Zip Code: _____

Telephone: _____

4. What person, department, or organization within KUB, or other person or entity associated with KUB, do you believe has discriminated against you?

Name: _____

5. Which of the following best describes the reason you believe discrimination took place?

Race _____ Color _____ National Origin _____

6. Date of the alleged discrimination: _____

7. In the space below, please describe fully the alleged discrimination. Explain what happened, and who you believe was responsible. Please print or type. Use space on the back side or attach additional pages if necessary.

8. Have you tried to resolve this complaint through any internal grievance procedure at KUB?

Yes _____ No _____

If yes, what is the status of that grievance?

What is the name of the person handling the grievance procedure?

9. Have you filed a complaint about the alleged discrimination with a federal, state, or local agency, or with a state or federal court?

Yes _____ No _____

If yes, circle all that apply:

Federal agency
State agency
Local agency

Federal court
State court

Please provide the name of the agency or court where you filed your complaint:

Agency/Court Name: _____

Contact Person: _____

10. Please sign below. You may attach additional information you believe is relevant to your complaint.

Signature of Complainant

Date