# February 22, 2017

Notice to all Prospective Contractors:

**RE:** **Proposal Description: Crane Inspection and Maintenance, Control No. 00706**

The Knoxville Utilities Board will be receiving proposals for the subject work at 2:00PM EST on March 23, 2017. See RFP package for all proposal criteria and requirements.

**A Non-Mandatory Pre-Proposal Meeting will be held on Thursday, March 9, 2017 9:00AM in the Procurement Building, 4505 Middlebrook Pike, Knoxville, Tennessee. The meeting will begin promptly at 9:00 AM. Immediately following the meeting, site visits to view the cranes have been arranged. These site visits may take the entire day, however, they are optional and as needed. PPE will be required for the site visits.**

**Our proposed schedule for this Project is as follows:**

RFP Issued February 22, 2017

**Non-Mandatory Pre-Proposal Meeting March 9, 2017 @ 9:00AM**

RFP question cut-off date March 15, 2017 @ 4:00PM

RFP final answers to questions March 20, 2017

**Due Date for Proposals March 23, 2017 @ 2:00PM**

Notice of Award April 3, 2017

Contract Finalized April 17, 2017

Proposal Documents may be picked up at the following location Mon-Fri from 8:00AM – 4:00PM.

 KUB Procurement

Knoxville Utilities Board, Edwin C. Hoskins Operations Center

 4505 Middlebrook Pike

 Knoxville, TN 37921

Proposers requiring shipment of documents must provide their FedEx account number and a written request faxed to (865) 558-2472 to the attention of Jennifer Hobbs, or email your request to jennifer.hobbs@kub.org.

KUB appreciates your interest in this request and looks forward to receiving your sealed proposal on **March 23, 2017**. If you have any questions, please contact me at 865-558-2290.

Sincerely,

# Daniel J. Kembel

Contract Services

C: William Haynes KUB/System Operations

 Wayne Wilbanks KUB/System Operations