



February 1, 2018

Notice to all prospective Proposers:

**RE: Request for Proposal (RFP) Natural Gas Water Heater Installation Program
Control Number: 1145**

The Knoxville Utilities Board will be receiving proposals for the subject work on February 27, 2018. RFP package contains all proposal criteria and requirements.

A non-mandatory pre-proposal meeting will be held on Thursday, February 15, 2018, at 10:00AM in the Procurement Building, 4505 Middlebrook Pike, Knoxville, Tennessee.

Description of Work: The scope of work to be performed shall include the installation of natural gas water heaters to customers who request service through KUB.

RFP Natural Gas Water Heater Installation Program:

- | | |
|--|--------------------------------------|
| a. Request for Proposals Issued | February 1, 2018 |
| b. Non-Mandatory Pre-proposal meeting | 10am, EST, February 15, 2018 |
| c. Cut Off for Questions | February 20, 2018 |
| d. Addendum Due | February 22, 2018 |
| e. Proposal Due Date | 2:00 PM EST February 27, 2018 |
| f. Selected Firm(s) Notified | March 2, 2018 |
| g. Agreement Execution Complete | March 15, 2018 |

All communications concerning this project shall be addressed to the proper individuals identified in the proposal. RFP Documents may be picked up Mon-Fri, from 8:00AM – 4:00PM, at the following location:

KUB Procurement
Knoxville Utilities Board, Edwin C. Hoskins Operations Center
4505 Middlebrook Pike
Knoxville, TN 37921

Proposers requiring shipment of documents must provide their FedEx account number and a written request faxed to (865) 558-2472 to the attention of Jennifer Hobbs (or via email at Jennifer.Hobbs@kub.org). KUB appreciates your interest in this and other projects, and looks forward to receiving your sealed proposal by 2:00 PM, EST, February 27, 2018.

Sincerely,

A handwritten signature in blue ink, appearing to read "Hubert Owens", is written over a light blue horizontal line.

Hubert Owens
Contract Services

CC: Kristi Altom KUB/New Service